



Opportunities Bulletin

Week beginning 21st January 2017

NHS

NHS Grampian Modern Apprenticeship Programme 2018

Modern Apprentice – Business Administration Band 2 (£16,132 - £18,503) - 2 year Training Contract The Department of Radiology is inviting applications from enthusiastic candidates for the full-time post of Modern Apprentice (Business Administration).

The successful applicant must be able to work between 8.30am and 5pm Monday – Friday and will be required to commence full-time employment in March / April 2018.

The postholder will have the opportunity to provide both reception and administration support throughout various X-Ray and Scanning units located on the Foresterhill Health Campus and Woodend Hospital, Aberdeen.

A condition of appointment to this 2 year Modern Apprenticeship post (Training Contract) will require the postholder to complete and achieve their SVQ Level 3 Business Administration (SCQF Level 7) Applicants must possess the following qualifications at the time of application:

A minimum of 5 National 5 grades at C in English, Maths and Human Biology (or Anatomy, Physiology & Health) + 2 other subjects Applicants should also be able to demonstrate a high standard of communication and inter-personal skills as they will be required to interact in a mature and confidential manner with patients, staff and the general public on a regular basis In line with Skills Development Scotland 'Developing the Young Workforce: Scotland's Youth Employment Strategy' – this post is open to 16-20 year olds only Closing Date for Applications: Friday, 23rd February, 2018 Email for an Application Pack: grampian.facilitiesld@nhs.net Applicants should ensure that all sections (including the supporting statement) of their application form are fully completed.

Informal Enquiries:

Douglas Andrew (Learning & Development Manager/Apprenticeship Programmes Lead) on 01343 567304.

#ChangingTheGame with UWS Sirens and Wood – skills in the workplace – skills in the workplace

27 January 2018, Aberdeen Sports Village, 10am – 12pm

Resilience, self-confidence and a positive attitude are all what athletes attribute to their success, but did you know that these are also critical skills in the workplace?

UWS Sirens, Scotland's only professional netball team and Wood, a world-leading project and technical service company for the energy industry are holding an interactive session for girls in S1-S3 which will develop these core skills and encourage them to become more active. Along with female ambassadors from Wood, the UWS Sirens and ambassadors will be demonstrating that there are no barriers to success when displaying commitment to what you do.

The UWS Sirens are high performance athletes from across the world. They are one of ten teams in the Sky broadcast 2017 Vitality Netball Superleague. Based in the £113 million Emirates Arena in Glasgow, the UWS Sirens are set to make a big impact.

9.45am – 10am: Registration

10am – 10.15am: Introduction from UWS Sirens and Wood

10.15am – 10.45pm: Fun netball session

10.45am – 11.15am: Q&A interview session. Themed, interactive discussion with athletes and Wood engineers around topics of resilience, selfconfidence and attitude.

11:15am – 11.30am: Breakout sessions, shooting competition, meet the players etc.

11:30am – 11.45am: Event round up and thanks.

To book your place, please register at <https://www.eventbrite.co.uk/e/changingthegame-with-uws-sirens-and-wood-tickets-42239867581>

Following the workshop, attendees have the opportunity to view the full UWS Sirens team training session for £5.

Score – See Score's Facebook page for more details



We are Recruiting
for a
Human Resource Assistant
in
Peterhead

Closing date for applications is 2nd February 2018

Score Group plc

January 16 at 6:47pm - €

An exciting opportunity has arisen within Score (Europe) Limited for someone with a dedicated interest in HR to join our team based at our Glenugie site, Peterhead. Closing date for applications is Friday 2nd February. For full details, visit <http://bit.ly/2B6LAVo>

OGTAP

Girls in **OGTAP** Event

Oil and Gas Technical Apprentices Programme

Wed 24th Jan & Thurs 25th Jan

6pm - 8pm

North East Scotland College, Altens Campus

Altens Industrial Estate,

Hareness Rd, Aberdeen AB12 3LE

Report to ASET reception on arrival



- Hear from females working in the oil, gas and energy Sector
- Hear from current female apprentices about OGTAP
- Q & A opportunity
- Get a tour of North East Scotland College Facilities
- Informal networking and information sessions

This event is aimed at young women aged 14, 15 or 16+ interested in a career in the oil, gas and wider energy sector and applying for OGTAP.

A parent or guardian is welcome to accompany you to event

To register for the event please email communications@opito.com as spaces are limited





Useful websites:

Apprenticeships: www.apprenticeships.scot

Jobs North: <http://www.jobs-north.co.uk/jobs/scotland/aberdeenshire-jobs/>

My job Scotland: <https://www.myjobscotland.gov.uk/>

S1 jobs: <http://www.s1jobs.com/>